

Date:

Tenant's name:

Tenant's address:

Dear

**Tenancy at:**

This letter serves as a notice of rent increase for the tenancy at the above address.

The new weekly rental will be \$ \_\_\_\_\_ and will be payable from \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_.

The Residential Tenancies Act 1986 requires me to give you not less than 28 days notice of a rent increase.

Please contact me if you have any questions.

Phone:

Mobile:

Email:

Address:

Yours sincerely

**\* Delivery:**

By (tick):

- mail (\*allow 4 extra working days)
- placed into letterbox or attached to the door (\*allow 2 extra working days)
- sent to an electronic address given as an additional address for service after 5pm (\*allow 1 extra working day)
- handed to tenant or sent to an electronic address before 5pm on the date of the notice (the first day of the notice period will be the next calendar day)

*\*Letter can only be delivered to a physical address or electronic address that has been provided by the tenant as an address for service in the tenancy agreement. An electronic address is an email address, fax number, mobile telephone number, or instant messaging account through which information can be easily accessed and referred to.*

Address for service details listed for both parties should match what is recorded on the tenancy agreement unless the details have changed and the other party has been notified of the change.

For tenancy advice and information visit [www.tenancy.govt.nz](http://www.tenancy.govt.nz) or call 0800 TENANCY (0800 836 262)